

Enrollment Contract *(Signature Mandatory)*

Both parents, guardians, or other persons responsible for payments should read all the provisions of this Contract, complete the required information, sign and return the Contract to the Admission Office accompanied by a non-refundable registration fee of \$100. A student is accepted for enrollment or re-enrollment when the Contract has been delivered or mailed to The Foundation Academy. No amendment to this Contract and no alteration or addition to the printed terms hereof will be effective without the express prior written approval of the school principal.

In consideration of the acceptance of this Contract by The Foundation Academy, the undersigned agrees to pay the required TOTAL TUITION AND FEES less any scholarship award for the full academic year and any additional fees incurred and agrees to be bound by the provisions of this Contract. So long as tuition and fee payments are not delinquent, tuition payments are due no later than the dates listed on the next page of this Contract. Enrollment and Re-enrollment is conditioned upon the following terms:

1. Successful completion of the current academic year and recommendation of The Foundation Academy is required for re-enrollment of currently enrolled students.
2. A non-refundable annual registration fee of \$100 must accompany the Contract. Tuition payments must be received by The Foundation Academy on or before the 15th of the month. Tuition for students entering the School after the start of the school year will be prorated based on the number of attendance days remaining in the school year after entry compared with the total attendance days in the school year.
3. Acceptance of enrollment constitutes an agreement to pay the full academic year's account, comprised of both TOTAL TUITION and all related fees and expenses of the student. The Foundation Academy is entitled to be reimbursed for any attorney's fees and costs incurred in the collection of any unpaid balance.
4. In support of this contract, a promissory note for the balance of the year's tuition (with 0 % interest) will be issued by the school and signed by the parents in those cases in which parents choose an installment payment plan in lieu of full payment prior to the beginning of the school year.
5. The student and the student's family agree to comply with and be subject to the School's rules and policies as set forth in The Foundation Academy Handbook, as amended from time to time.
6. An account is considered delinquent if restitution is not paid within 10 business days of notification. A late payment fee of \$25 will be charged on a delinquent account. Delinquent accounts that extend beyond the 16th day of the month will result in immediate suspension of the student. If the delinquency is not cured within an additional 30 day period, the student will be expelled. In all events, the first tuition installment payment must be paid on or before the first day of school or the student's place will not be reserved and the student will not be enrolled in classes.
8. Transcripts will be held for students until all unpaid tuition and fees are received.
9. The terms and provisions in the remainder of this application package must be completed and are included as part of this Contract by reference. Both parents must sign this contract.

Mother/Guardian or Person Responsible for Payment

Date

Father/Guardian or Person Responsible for Payment

Date